

## **Youth Support Worker**

### **Interested?**

Please see the application form, job description, person specification and further information documents on the website. These documents make up our Jobpack.

### **Want more information about the job?**

For an informal discussion about this post, please contact Ian Gilders on 01865 782536.

### **How to apply**

#### **Electronically**

The easiest, quickest and most environmentally friendly way for you to apply is by downloading the application from the website.

You can then complete the application form and return it by email to [jobline@greensquaregroup.com](mailto:jobline@greensquaregroup.com)

#### **By post**

If you need us to send you a paper Jobpack, please email [jobline@greensquaregroup.com](mailto:jobline@greensquaregroup.com) or alternatively, please telephone our 24 hour jobline on 01865 782599 and we will send you a pack.

Paper applications should be returned to

HR Team  
GreenSquare  
244 Barns Road  
Oxford  
OX4 3RW

*Please mark your application as 'Private and Confidential'*

### **Whether applying electronically or by post**

Your completed application form should be returned, **no later than 10am on 16 July 2009. Interviews will be held on 27 July 2009.**

Please ensure that you complete all sections of the application form.

**Please note that we do not accept late applications nor CVs**

**What happens once you receive my application?**

All applications are sent for shortlisting and we will write to you to tell you the details of your interview if you have been successful at this stage.

To save resources, we regret to advise you that we are unable to inform candidates who have not been selected for interview. Therefore, if you have not received an invitation to interview within two weeks of the closing date, please assume that on this occasion you have been unsuccessful.

We look forward to receiving your application.